

## SUMMARY OF STEERING COMMITTEE MEETING

**DATE:** December 20, 2001

**TO:** Ross Dunfee, Steering Committee Chairman  
Tony Barrett, Department of Ecology

**COPY:** Steering Committee Members and Consultant Team

**FROM:** Dave Moss, Tt/KCM

**SUBJECT:** **Summary of Steering Committee Meeting**  
**Moses Lake Conference Center**  
**December 13, 2001 2:00 pm - 3:00 pm**

**PROJECT:** EASTERN WASHINGTON STORMWATER MANAGEMENT  
Stormwater Management Technical Manual *and*  
Model Municipal NPDES Phase II Stormwater Program

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### Meeting Attendees:

<u>Steering Committee</u> Gary Beeman – WSDOT Steve Worley – Spokane County Lars Hendron – City of Spokane John Knutson – Yakima County Ross Dunfee – Benton County Nancy Aldrich – City of Richland Tom Tebb – Department of Ecology Jim Ajax – City of Wenatchee Michelle Brich – Tri-Cities Homebuilders David Sypher (absent)	<u>Ecology Project Manager</u> Tony Barrett  <u>Consultant Team</u> Dave Moss – TetraTech/KCM Jim St. John – DEA Doug Busko – DEA
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### PURPOSE OF MEETING:

The meeting was held, after the concurrent subcommittee meetings, to share information and discuss key issues.

### AGENDA FOR THIS MEETING:

1. Roll call by Ross Dunfee; introductions by others attending
2. Distribute updated “Issue Resolution Process” and updated Project Schedule (showing dates for 2002)
3. General, brief comments from the group
4. Summary of subcommittee meeting discussion (by Steve Worley and by John Knutson)
5. Other discussion as pertinent
6. Next meeting: date, time, place and agenda topics

## BRIEF SUMMARY OF PROCEEDINGS:

1. Ross Dunfee completed a roll call for the 10 steering committee members, with Lars Hendron substituting for Lloyd Brewer and only David Sypher not attending. Others in the room introduced himself or herself.
2. Dave Moss passed out the updated version of the “Issue Resolution Process” from Riley Atkins (DEA) and also distributed a slightly updated version of the Project Schedule (showing meeting dates for 2002).
3. Ross led some discussion about how to involve other agencies in the process. It was agreed that Ecology would draft a letter inviting agencies to participate at the subcommittee level for NPDES Phase II.
4. There was a suggestion to put a “DRAFT” watermark on documents being prepared.
5. It was agreed that cost estimates not be provided until the first draft of the manuals (about April 2002).
6. Tony Barrett mentioned that Ecology had an agreement with EPA, NMFS and Fish & Wildlife to coordinate between ESA and CWA in the implementation of NPDES.
7. Steve Worley (chair of the subcommittee for Stormwater Management Technical Manual) summarized the discussion from their meeting, which is summarized in a separate document.

In addition, the Manual subcommittee requested a representative from Ecology to attend their meeting, hopefully on a regular basis. There has not been a representative attending the past two meetings and they would like some real-time dialogue and input with Ecology during their meetings on the manual.

8. John Knutson (chair of the subcommittee for NPDES Phase II Model Program) summarized the discussion from their meeting, which is summarized in a separate document.
9. There was confirmation that the construction site runoff control applied to 1 acre of disturbed land.
10. There was some discussion about de-icing studies that might be applicable/available.
11. For the **next meeting** (Moses Lake Conference Center on **January 10, 2002** from about 2 pm to 3:30 pm):
  - ❖ Review draft letter to agencies and make ready for distribution
  - ❖ Hear summaries of the two subcommittee meetings
  - ❖ Begin the list of key issues which are “white paper” topics
  - ❖ Verify logo for “Stormwater Management for Eastern Washington”
  - ❖ Consider and approve items for Newsletter No. 1
  - ❖ Provide feedback on FTP site
  - ❖ Other topics that may be appropriate